

Joshua Machicado

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Objective. - Enthusiastic and motivated Accounting Student with the goal to obtain a dynamic, challenging opportunity to contribute to the outstanding success of the organization.

Education	<i>Bachelor of Science, Accounting</i>	June 2014 - December 2016
	Towson University	Towson , MD
	<i>Associates of Science, Business</i>	July 2012 - June 2014
	Montgomery Community College	Rockville, MD
Skills and Certifications	Skills	<ul style="list-style-type: none">- Quantitative Data analyzer- Resourceful in handling complaints and problem solving- Highly motivated and team player- Willing to learn new computer Software
	Languages:	- Fluent in English and Spanish
	Certification:	<ul style="list-style-type: none">- Bloomberg essential certification- Computer Proficiency Exam (Excel, Word and PowerPoint)
Work Experience	<i>Tax preparer – (Tax Internship)</i>	Baltimore, MD
	<i>Baltimore Cash Campaign</i>	January 2016 - Present
		<ul style="list-style-type: none">▪ Meet individually with clients and review tax documents.▪ Connect clients to empowering savings opportunities like U.S. savings bonds, CDs and credit union accounts.▪ Prepare tax returns using TaxWise® software.▪ Cataloged IRS statement, customer’s receipts and personal information into appropriate files to ensure organization at workplace.
	<i>Cashier/Shift leader</i>	Gaithersburg, MD
	<i>Baskin 31 Robins</i>	June 2011 to July 2014
		<ul style="list-style-type: none">▪ Conducted transactions with customers through the use of cash register and managed all the cash of the shift.▪ Managed two to four employees per shift in ensuring assigned tasks were met and appropriately handled to increase store efficient.▪ Consulted with customers to ensure the quality of products met their satisfaction.
Volunteering	<i>Circle of Hope Therapeutic Riding, Inc.</i>	Barnesville, MD
		January 2014- June 2014
		<ul style="list-style-type: none">▪ Helping with the preparation of a therapy lesson.▪ Assisting the participant before the lesson with the right equipment.▪ Responsible the maintenance of equipment such as cleaning bridles, saddles and adaptive equipment.
Campus Involvement	Towson University Society of Accountancy	
		<ul style="list-style-type: none">- Participated in weekly meetings with presenters.- Contributed with feedback and ideas in accounting workshops.
	Alpha Kappa Psi (Business Fraternity)	<ul style="list-style-type: none">- Assisted in the Implementation of professional events on campus.- Attended to business leadership conferences and leadership meetings.
